

## CURRICULUM VITAE



**MUHAMMAD MAJEED UL HAQ**

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### MANAGEMENT | SALES | LAPTOP TECHNICIAN | CUSTOMER ORIENTED

**Objective:** To be a part of the Team that involves the application of Skills, Knowledge and offers opportunity for growth and inspire for higher level of achievements on Organization and Personnel front. To be a team player for the achievement of Organizational goals and its success. Seeking to steer Sales and Marketing operations as Executive, integrating and leader

#### **Work Experience:**

1. 3 years' Experience 2002 to 2005 as a "COMPUTER TECHNICIAN" at "786 COMPUTERS" in Khan Plaza Cantt Multan PAKISTAN.
2. 2 years' Experience July 2005 to June 2007 "COMPUTER TECHNICIAN" at "UNIVERSAL BUSINESS SYSTEM" in Khanewal Road Near about Joiya Patrol Pump Multan PAKISTAN.
3. 2 Years' Experience July 2007 to June 2009 "COMPUTER TECHNICIAN" at "UNITECH COMPUTER" in Khan Plaza Cantt Multan PAKISTAN.
4. 1 year and 6 months Experience July 2009 to October 2010 as a "MANAGEMENT and SALES and COMPUTER and LAPTOP TECHNICIAN" at "AL ANAAM ELECTRONICS" in Karama Area opposite Ajman Chamber of Commerce Ajman UNITED ARAB EMIRATES.
5. 4 years' Experience 2011 to 2015 as a Manager and Sales and Chip Level Bios Flash Hardware and Software "LAPTOP TECHNICIAN" at "AL RAFAF ELECT DEVICES" Industrial Area 6 Near to Al Fazal Restaurant and also Experience in Duration same Owner another Company "SMART LAND ELECT DEVICES" in Industrial 3 JNP Signal Sharjah UNITED ARAB EMIRATES.
6. 5 years' Experience November 2018 to April 2023 as a MANAGER AND SALES Chip Level Bios Flash Hardware and Software "LAPTOP TECHNICIAN" Company' at "MOHD ALAM HAJI MEAH ELECT DEVICES TR LLC" JNP Building Industrial Area 5 JandP Signal Sharjah UNITED ARAB EMIRATES.

#### **Key Responsibilities**

- Dealing with retail Customers giving them live experience of Laptop in terms of Functionalities Lab Management and Company Management and Excellent Target achieve as Technical Problem in Electronics.
- Interacting with customers from different nationalities on a personal level providing exemplary Customer service.
- Setting the target achievement Plan & Making the breakup of the target.
- Achieving monthly sales target as per Targets laid down by Management.

**Education Qualification:**

- Board of Secondary (SSC – Secondary School of Certificate)

**Technical Skills:**

- ☐ Management and Sales Company.
- ☐ Laptop Technician Chip Level Bios Copy and Flashing and Hardware and Software.
- ☐ Installation Windows and Microsoft and Every Software Installation Experience.
- ☐ Laptop Assembling and Troubleshooting.
- ☐ Productivity Suites: MS Office, outlook & Internet (chrome, explorer, Firefox)
- ☐ Operating Systems: Windows.
- ☐ Excellent meeting, teleconference, typing, presentation, report/letter writing skills

**Personal Strengths:**

- ☐ Hard working
- ☐ Strongly motivated and result oriented
- ☐ Strong work ethics and accountable

**Personal Profile:**

- ☐ Father Name : Hameed Ul Haq
- ☐ Date of Birth : 09-Feb-1987
- ☐ Marital Status : Married
- ☐ Nationality : Pakistani
- ☐ Languages known: English Excellent, Arabic Little Bit, Urdu, Punjabi, Sraiki

**Passport Details:**

- ☐ Passport No : AY0570294
- ☐ Date of Expiry : 10-04-2028

**Declaration:**

I hereby declare that the above provided information is correct to the best of my knowledge and in view of my qualification, hard work and sincerity, I am confident that I would prove to be an asset to your esteemed organization.

(MUHAMMAD MAJED UL HAQ)